

# Parent Handbook 2024



#### Welcome to Camp Hope!

We are excited to welcome your child to camp this summer. They will have an amazing experience! This packet contains some important information regarding the upcoming camp. We highly recommend you review it.

Feel free to reach out to us with any questions.

See you in June!

The Camp Hope Committee

## **Change of Plans**

- If your plans change and your child will not be able to attend Camp Hope, please notify us. You may email us at camphope@kymel.org or call Gail Moeder or Dr. Bryan directly.
- If your child has been sick (e.g., flu, fever) 10 days prior to camp, please do NOT send your child to camp without talking to us first. We cannot risk the health and well-being of the other campers. If you have any questions, please contact Dr. Andy Bukaty.

### **Contact Information**

Dr. Bryan Wohlwend, Chairperson camphope@kymel.org 816-582-3116

Gail Moeder, KyMel Liaison gmoeder@kymel.org 620-786-4055

Dr. Andy Bukaty, Medical Director drandy@kymel.org 913-707-9069

#### **Application Updates**

Keeping your application up-to-date prior to camp is important so that we have the correct medications, contact information, authorized pick-ups, etc.

To update your application, visit <u>UltraCamp</u>

# **History of Camp Hope**

Camp Hope began as a dream of a special individual who wanted to give children with cancer a safe haven in the summer to be kids, a camp of their own. In 1983, Donna Brown, "Ma" Donna,

established the first Camp Hope. Her vision was inspired over time as a parent of two children with cancer. Even though her son, Kyle, died in 1971 from a brain tumor and her daughter, Melani, in 1984 from leukemia, she never gave up hope for a camp for kids with cancer to become a reality.

The first Camp Hope took place near Salina, at Adda Walden in 1983. In 1984, Camp Hope changed locations to Camp Aldrich, next to the Cheyenne Bottoms north of Great Bend, where it continues today.

Thanks to Donna, and many dedicated volunteers, Camp Hope has been the highlight of many children's summers. For 31 years, the American Cancer Society (ACS) sponsored & funded Camp Hope. In 2013, the ACS restructured and Camp Hope began a transition into an indepedent non-profit now named KyMel in honor of Kyle and Melani. Camp Hope is a program of KyMel.

Ma Donna passed away in January 2021 but her legacy lives on.

It is the mission of Camp Hope to provide a normal, active, and safe camp experience where children can celebrate life with, through, and beyond the diagnosis of cancer.



# Accreditation

Camp Hope is a member of the American Camp

Association and has achieved
accreditation status by
completing a voluntary peer review process of
standards applicable to our program. Camp is
also recognized as a Gold Ribbon Camp by the
Childhood Oncology Camping Association.





## **KYMEL®**

Camp Hope is hosted by KyMel, Inc, a 501(c)
(3) whose mission is to provide connecting experiences for families on the cancer journey. KyMel is 100% volunteer run and relies on donations in order to provide experiences such as Camp Hope free of charge to families.

KyMel has a second camp, Camp SIBsational, which is the first camp in the region designed only for the siblings of kids with cancer.

For more information, visit kymel.org

# KyMel App

Be sure to download the KyMel app prior to camp. This will be our primary method of non-emergency communciation during camp. It will also be where you can see and download pictures! Instructions are at the back of this manual.



# **Arrival at Camp**

# **Sunday, June 17, 2024**

#### On-Site Registration

On-site registration will begin at 2pm. Please do not arrive prior to the time you received via email.

Upon arrival you will proceed to the tent in the parking lot.

At that tent your campers luggage will be tagged for delivery to the cabin.

Be sure to remove ALL medications first, as those will be collected later

You will then enter the dining hall and start check-in. Those who requested it will receive your travel stipend during check-in.

You will also proceed through medical checkin. ALL of your camper's medications will be collected and stored in locked containers for distribution by our medical team.

#### What to bring to registration:

- ALL medications including over-thecounter
- Any necessary supplies

# **Departing Camp**

# Saturday, June 22, 2024

- Your camper will only be released to those individuals listed as authorized pick-ups on the application so make sure it is accurate
- Make sure your camper's transportation home is accurate as well (i.e. parent pick-up versus correct bus)
- All campers must check-out before leaving.

#### Parent Pick-Up

Parents must arrive at camp no earlier than 10:30 a.m. and no later than 11:30a.m. on Saturday. All camp volunteers and staff will leave at 12:00 p.m.

#### Topeka/Kansas City Bus

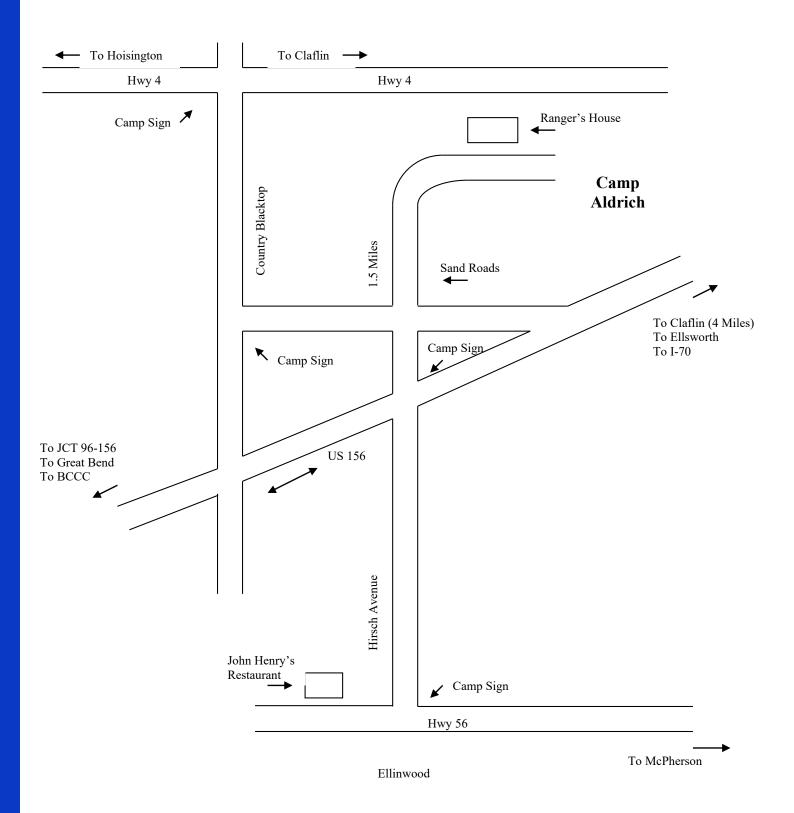
We anticipate the Topeka/KC bus leaving camp around 10am. We will send out a message via the KyMel app when the bus leaves so that you will have an ETA on arrival. Drop-off locations are TBD at this time and you will be notified of location closer to camp.

We know you are very excited to pick up your camper but please double, and triple, check that you have all of your personal items and medications.

Camp Hope is not responsible for shipping forgotten items at the end of camp.

Camp Hope will send out schedule changes via text message. If there is an emergency you will be notified by phone from a designated staff member.

# **Directions to Camp Hope**



Camp Aldrich Conference Center 884 NE 110<sup>th</sup> Claflin, Kansas 67525 620/786-7458

# **Bus Transportation**

Your camper may ride a bus while going to/ from camp or to various camp activities.

We do require all passengers to follow our bus safety rules. Those rules are:

- All riders must remain seated at all times.
- Hands and feet must be kept inside the vehicle at all times
- If seatbelts are available, they must be worn.
- Do not disturb the driver at any time while the bus in in use.
- Remain quiet and calm. No loud or unruly behavior is tolerated.
- All exit doors must remain accessible at all times.
- The use of personal devices such as iPods are allowed, but headphones must be used. These devices will be turned over to the Camp director upon arrival at camp as well. KyMel, Inc is not responsible for any lost or damaged items.
- The driver is in charge at all times.
- Every bus will have a Camp Hope volunteer riding it who will be responsible for medications and emergencies.

Failure to follow the rules could result in the bus being forced to stop and the offending camper removed. That camper's parents will then be responsible to come and pick him/her up immediately

# Camper Unloading and Loading

Campers and volunteers will park and unload from vehicles in a safe area, free from traffic. If it is necessary to unload people on the side of a road, only unload on the side away from traffic. Volunteers will make sure that all participants are safe and away from traffic. If the vehicle needs to make an emergency stop, try to find a safe area to stop.

- Volunteers will supervise the loading and unloading of all campers and volunteers on and off the vehicles.
- The Camp Director or a designated staff person will do a roll call before departure.

Camp Hope provides some on-site transportation such as gators and golf carts. These are to be used for transporting campers and supplies. Some of these are reserved for campers with special needs. Safety procedures must be followed at all times. Every rider must have a seat and be seated before the vehicle is in motion. The driver should drive slowly and be aware of potential driving hazards. Using these is a privilege which can be revoked at any time.



# All Camp Orientation

Campers and Volunteers will have orientation the evening of camper arrival to camp. Orientation will occur in small groups by cabin assignment so that instructions can be age appropriate. This orientation will include, but is not limited to, the following topics:

- General Expectations and Camp Overview
- General Policies

Personal device policy Drug/Alcohol/Smoking policies Social Media Policies Personal Behavior expectations Discipline Policies and 3 Strike Rule

- Camp Facilities and Environment
   Respect nature and the wildlife
   Recycling
   Camp Boundaries and off-limit areas
   Wildlife safety
   Poison Ivy Safety
   Other potential hazards
- Staff/Ratios
   Who to tell if you have a problem
   Never be alone with a volunteer
- Medications
- Vehicle Safety

Buses

Gators/Golf Carts

Cars (when needed)

- Pool and Fishing Rules and Safety
- Active Threat Training and Rehearsal\*
- Missing Person Training and Rehearsal\*
- Fire and Tornado Training and Rehearsal\*

\*Prior to camper arrival volunteers will be trained on how to respond and what steps that need to be taken in order to ensure camper safety. Campers and volunteers will then participate in mock drills of the above situations. Following the drills, campers and volunteers will have an opportunity to debrief and ask questions about the processes. Mental health volunteers and Camp Leadership will be available should individuals want to discuss any concerns outside of the large group setting.

# Camp Song

By Garrett Porter

I shall prevail, I'm gonna climb, One step, one block, one mile, One day at a time.

I shall prevail, I'm gonna win, And now is the date and the time, And the place that I'll begin, I shall prevail, I shall prevail.

I shall prevail and you shall too,
Reach out! Take my hand!
Together we'll journey through
All the (CLAP) hardship and pain,
the feeling you're alone,
We'll transform with our love
into the joy of eternal hope,
We shall prevail, we shall prevail.

We shall prevail, we're gonna climb, One step, one block, one mile, One day at a time.

We shall prevail, yes, we're gonna win,
Cause whatever it takes, that's what (CLAP) we're
gonna give,
We shall prevail, we shall prevail.

CAMP HOPE!



# **Medical Information**

#### **Medical Registration**

All campers must do medical check-in, even if you do not have any medications.

- All medications, including over-the counter, will be collected upon check-in so please bring them with you (and don't leave them in the car)
- Only a member of the Camp Hope medical team will be able to dispense medications at camp. They will be kept locked and safe.
- All prescription medications must be in their original bottles or have a signed order from your child's physician.
- Be sure your online health history forms, including the over-the-counter medication instructions, are complete and accurate before arriving at camp.
- For parents who are sending their child to camp with someone else, please make sure the forms are filled out and reviewed the day prior to camp. Please make sure you provide an accurate phone number so that the medical staff can reach you if there are any questions during the check-in process
- All campers will undergo a health screen by a member of our health team upon arrival at camp. This will include a check for injuries, illness, scabies and lice. A member of the health team will also review all medications and health history with you.

#### Chemotherapy

We recommend trying to schedule your child's chemotherapy around camp. However if that is unavoidable, our medical team will be equipped to provide it.

- You do need to bring the medication and instructions on how your doctor wants it given. If your doctor would like to give specifics about your child's chemotherapy or medications, they may contact Dr. Andy Bukaty at <a href="mailto:drandy@kymel.org">drandy@kymel.org</a> or 913-707-9069.
- You need to provide all medications and supplies (i.e. for port access).

#### **Supplies**

You do need to bring your child's medications and medical supplies to camp, including over-the-counter medications, IM or IV medications, any dressing supplies, chemotherapy medications, and any other agents such as EMLA Cream.

#### **Medical Team**

Camp Hope has a full medical team available on-site 24 hours a day. This team includes physicians, nurses, pharmacists and mental health providers.



#### **Blood Counts and Lab Work**

- It is imperative that you tell us when your child needs his/her lab work and if it needs to be faxed or called in to your doctor. If your child is on treatment, please complete the online **Lab Work** form prior to camp.
- •Lab work results will be faxed to your oncologist's office to determine and our medical team will follow-up to see if any changes need to be made to medication dosages, etc.
- If your child is taking chemotherapy daily or intermittently (such as every 3, 4, or 6 weeks), please obtain a CBC and platelet count on the Thursday or Friday prior to camp and bring the results to camp.
- •If your child is on intermittent chemotherapy, we need to know the names and date of the last chemotherapy received. There is room to list this information on the Lab Work Form. We also need to know if your child needs a blood test or a medication dosage change during the week of camp.

#### Insurance

- We must have all of your child's insurance information. Please make sure that online section is completed fully. This is needed so that the information can be presented at the hospital for lab work and in case emergency treatment is needed for your child.
- If your insurance provider requires a referral letter from your primary care physician for lab and/or medical care, the referral letter should be for the University of Kansas Health System.

#### Medications

- All prescription drugs will be given under the specific instructions of the prescribing provider. Any changes to the prescription bottle must be in writing.
- Over-the-counter medications will be given based on the signed instructions you submitted when you registered.

#### Injury/Illness

If your child suffers a significant injury or illness during camp, you will be notified via phone by either the KyMel representative or the medical director. You will also be notified of any emergency room trips that are required. We do our best to call prior if at all possible but the safety of your camper is paramount.

- We will inform you in writing at the end of camp of any non-urgent concerns our medical team addressed that they feel you should have for your child's medical records. We do not routinely send home reports of minor injuries (i.e. scrapes), however you may of course request a copy of your child's camp health record at any time
- Our campers are very special to us and because of that we are very concerned about their health and safety. If a camper is deemed at risk for injury due to his/her counts or medical issue, he/she may be asked to refrain from an activity. A camper's safety will ALWAYS have priority over the experience.
- Please be aware that the medical staff has the responsibility of setting the restrictions while at camp, even when the parent has authorized the child otherwise. When there is a conflict between these two situations, the parent will be notified by the medical staff.



# **Activities**

Camp Hope offers a variety of activities. These may include:

- Archery
- Arts and Crafts
- Basketball
- Bowling
- Downing
- Dancing
- Fishing

- Miniature Golf
- Swimming
- Water activities
- And more!

A detailed activities schedule will be coming in a future email.



- Campers will be supervised at all times by Camp Hope volunteers.
- Specialized activities (i.e. archery) will have certified experts available to run the activity
- All campers will undergo a swim test the first day of camp
- We will do our best to tailor each activity to your child's needs

Please let us know if your child has any activity restrictions

The last night of camp will again be our annual dance. This year's dance theme is **Nintendo!**While not required, many people will be in costume.







# Mail at Camp

We encourage all parents to send their child a card or letter some time during the week of camp. Keep in mind there can be a delay in letters/packages getting to Camp so send them early to make sure they arrive.

You may also email your child at the address below. These letters are printed daily.

Camper's Name C/O Camp Hope P.O. Box 1529 Great Bend, KS 67530

camphope@kymel.org

# Visitor Policy

In order to maintain a safe camp environment, no visitors are permitted at Camp. This includes family and friends of campers, both at the camp itself and at any off-site activities. Exceptions are rarely made and only with the prior approval of Camp Hope staff. If you feel a visitor is necessary, email us prior to camp to discuss. Volunteers are instructed to notify security of

person who does not have a Camp Hope visitor badge.



## **Dress Code**

Camp Hope does have a dress code. Please, no spaghetti straps, plunging necklines, short shorts, clothing with offensive language/symbols or bare midriffs. Campers with inappropriate attire may be required to have a change of clothes brought to them.

Remember the 3 B's: No bosoms, bellies or bums!

# Luggage

- Upon arrival, your child's luggage will be tagged with his/her name and number of bags. Volunteers will transport the luggage to the cabins.
- All clothing and other items needs to have your child's name clearly written on or attached to them.
- Be sure you have everything when you leave camp!

### Meals

Camp provides all meals and snacks. If your camper has any food restrictions, please make sure it is noted on his/her application. You can also email our Kitchen Director at <a href="kymel@kymel.org">kymel@kymel.org</a> if there is anything you would like to discuss.

\*\*Please provide us at least 2 weeks notice\*\*

# **Special Requests**

We do our best to honor any special requests your child may require at camp. If your camper needs 1:1 supervision, a golf cart for mobility issues or any other special need, please email the houseparent directors.

Gina McGowan: gina@kymel.org Rick Rein: rrein@kymel.org

\*\*Please provide us at least 2 weeks notice\*\*



# Suggested Clothing and Equipment for Camp

#### **LUGGAGE LIMIT** – ONE large suitcase per person (up to 29")

#### \*\*LABEL ALL ITEMS YOU BRING TO CAMP\*\*

$\checkmark$	ITEM(S)	✓	ITEM(S)
	Hat (for sun protection)		1 flashlight with extra batteries
	1 warm jacket		1 sweater or sweatshirt
	2-3 pairs of jeans*		6-7 shirts
	6 pairs of shorts		1 raincoat or light jacket
	2 pairs of closed toe shoes		2 pairs of pajamas and a robe
	7-9 pairs of socks		9 pairs of underwear
	1 appropriate one piece or tankini bathing suit (NO BIKINIS PERMITTED)		1-2 towels for swimming or swimsuit cover up
	Toiletry articles – soap, toothpaste and toothbrush in plastic containers		Towels and washcloths
	Sunglasses (if desired)		Laundry bag or pillowcase for dirty laundry
	Pillow, sleeping bag or blankets and sheets (one bag is allowed for this in addition to large suitcase)		Sunscreen will be provided, unless special type is needed.
	Insect repellent will be provided, unless special type is needed.		Large drinking mug or cup (for water)
	Reading material		Disposable camera recommended
	Musical instrument/sheet music (if performing in the talent show)		Dance Costume: Seven Seas (2023)
	Medications (if needed)		Earplugs/sleep mask for sleep
	*Long pants are required for some activities, such as fishing! We also do get cool temps*		
*Packing Hint for Younger Campers*			
Individually bag clothes by day. Label each bag Monday, Tuesday, etc. Large ziplock bags work well.			

Individually bag clothes by day. Label each bag Monday, Tuesday, etc. Large ziplock bags work well. Helps out the houseparents and the kids know what to wear each day.

In order to help prevent injuries at camp, the Medical Committee has implemented the following guidelines for appropriate footwear at camp:

- Flip-flops/Swim Shoes will be allowed **ONLY** at the pool, shower-house and water park.
- <u>Sandals/Clogs</u> will be allowed during quiet activities (i.e. crafts, board games) and the dance.
- <u>Tennis Shoes/Athletic Shoes</u> will be **REQUIRED** for any physical activity including running, sports, long walks, fishing, etc.
- It is highly recommended that socks be worn with shoes to prevent blisters.
- We also recommend bringing two pairs of tennis shoes in case one gets wet, dirty, etc.

Please be aware that inappropriate footwear may prevent you from participating in many of the fun camp activities, so please pack accordingly.

Please keep in mind that Camp has a dress code. Please, no spaghetti straps, plunging necklines, short shorts, clothing with offensive language/symbols or bare midriffs. *Remember the 3 B's: No bosoms, bellies or bums!*\* KvMel, Inc is not responsible for lost, stolen, or damaged items.

\*\*\* All clothing and other items need to have names clearly written on or attached to them. \*\*\*

# We recommend all guardians "take a minute" and look through your camper's suitcase(s) to make sure they are not packing any of the following items:

#### **Banned Items**

Discovery of any of these items may result in your child being sent home from camp.

- Weapons including, but not limited to, guns, ammunition, and knives
- E-cigs/vaping/tobacco products in any format
- Recreational or Illegal Drugs
- Alcohol

#### **Restricted Items**

- Money will not be needed at camp. Everything is provided.
- Electronic devices such as computers and DVD players. Campers may use personal audio devices (such as IPods) in the cabins but camp is not responsible for loss, theft or damage.
- Animals are banned except for pre-approved service animals

#### **Cell Phones**

Upon arrival at camp all cell phones will be collected and securely stored in the camp office. If a camper needs to use their cell phone they will need to ask permission from a volunteer. Any cell phone not turned in will be confiscated when discovered.

#### **Personal Cars**

Campers who drive themselves to camp must turn in their keys to camp staff upon arrival. The keys will be securely stored in the camp office. Campers are not allowed to drive themselves once they have checked-in at camp.

#### Cameras

Cameras are allowed at camp however no pictures may be taken in the cabins, bathrooms or shower houses. No pictures may be posted on social media without permission. Abuse of this policy will result in the camera being confiscated and all pictures deleted or destroyed.

If your camper wants to bring something to camp that is not on this packing list we recommend asking permission prior to arrival. Questions can be directed to kymel@kymel.org

\*\*KyMel, Inc is not responsible for loss, theft or damage to any personal items brought to camp.\*\*



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#### Cameras

Cameras are allowed at camp however no pictures may be taken in the cabins, bathrooms or shower houses. No pictures may be posted on social media without permission. Abuse of this policy will result in the camera being confiscated and all pictures deleted or destroyed.



If your camper wants to bring something to camp that is not on this packing list (i.e. sports equipment) we recommend asking permission prior to arrival.

Questions can be directed to kymel@kymel.org

Camp Hope reserves the right to confiscate any personal property it deems unsafe or disruptive to the camp environment.

Confiscated items will be kept by staff and returned to the parent at the end of camp.

KyMel, Inc is not responsible for loss, theft or damage to any personal items brought to camp.



# Non-Discrimination Policy

It is the policy of KyMel, Inc that discrimination against anyone based on race, color, religion, sex, age, creed, status of marriage, sexual orientation, gender identity, national origin, or physical disability will not be tolerated. Exceptions are where specific age, sex or physical requirements are a bona fide volunteer qualification.

# Statement of Inclusion

KyMel, Inc seeks to foster an environment that is caring, respectful, and encourages acceptance of individual differences of all within its volunteer base and campers. KyMel, Inc actively promotes and recognizes principles of fairness and equity. All are welcome regardless of race, ethnicity, religion, age, gender identity and expression, sexual orientation, socioeconomic status, family structure, ability, and all other identities represented among our diverse membership. Volunteers and campers are expected to use person first, positive and respectful language during all interactions, and will address individual by their preferred pronoun.

KyMel has a policy in place for any transgendered/ gender non-conforming camper or volunteer that includes restroom access and cabin placement. Please contact us with any questions.



# Privacy

Camp Hope values your camper's privacy. Should your camper need any special accommodations we will do whatever is physically possible to meet those needs. Please contact us with your requests.



# Bullying

Camp Hope has a zero tolerance policy for bullying. If a camper is bullying another camper we will intervene. The Camp Director will determine if the offense warrants immediate dismissal from camp or if other disciplinary actions can be taken first.

Our volunteers are trained on how to recognize and address bullying. However, should you hear of any problems please notify us immediately so we can address it.

# Camper Discipline

Camp Hope trains our volunteers in SODAS (Situation, Options, Disadvantages, Advantages, Solution). SODAS has been shown to be effective in working with youth and young adults by helping a young person be empowered and self confident, better able to get along with others, better able to develop and maintain friendships and intimate personal relationships, more likely to create positive outcomes, and more likely to improve their quality of life.

If however SODAS does not resolve the situation, Camp Hope does utilize a 3 strike policy which provides incremental disciplinary steps. Any camper who receives 3 strikes will be dismissed from camp.

Campers may be dismissed before 3 strikes at the discretion of the camp director.

# Prescription for Homesickness

When a child leaves home, it can be tough on both youngsters and parents. Helping your child cope with homesickness is essential to his or her success in new environments.

The American Academy of Pediatrics offers the following guidelines on how parents can help their children adjust to new settings, including camp.

- Involve your child in the decision to spend time away from home to increase your child's perception of having control over the situation.
- Let your child know that homesickness is normal and offer coping strategies such as:
- Spending time with friends to distract the child from thoughts of homesickness (Camp Hope is FULL of activities to help with this too!)
- Doing something to feel closer to home, like writing a letter or looking at a family picture
- Talking to someone who can make you feel better
- Thinking positive thoughts
- Trying not to always think about loved ones at home
- Arrange two to three-day overnight trial runs at a friend's or relative's house so that your child can learn to feel comfortable using coping strategies. *Ideally, the child should not call, but can write home*. Provide pre-addressed envelopes and paper.
- Encourage your child to make new friends.
- Be enthusiastic about the new experience.
- Mark the period on a calendar, so your child can see that the time away is not an eternity.
- Never promise that you will pick your child up if he or she does not like the new experience; it expresses doubt in his or her ability to cope.

The Camp Hope staff is there to help your camper enjoy every minute of camp. The activities staff will help make sure you child is involved from the minute they arrive!

Feel free to contact us with any concerns!

Adapted from Arti Allam, 2007 American Academy of Pediatrics. AAP News PARENT PLUS.







# **Camp Hope Goals**

# Goal: To provide campers with a safe, supervised camping experience Outcome Objectives:

- Maintain ACA accreditation
- Maintain volunteer to camper ratios per ACA standards.
- Orient all volunteers to the policies and procedures of camp.
- Have a least one physician on site 24/7 while camp is in session.
- Keep all medical protocols up-to-date and have them reviewed annually by an oncologist
- Keep all policies and procedures up-to-date and reviewed annually by the committee

# Goal: To provide a fun, interactive camping experience for youth who have, or have had, cancer

Outcome Objectives:

- Have at least 50% of campers/families and volunteers complete a post-camp survey about the experience
- Provide a variety of activities designed to have campers interact with each other
- Provide a variety of activities that are either designed, or easily adapted, to allow participation of youth with special needs

# Goal: To provide a camp setting where all campers feel supported, safe and respected

Outcome Measure:

• Campers will complete the ACA Camp Connectedness questionnaire while at camp with the goal being that 75% of campers ages 10 and up report feeling an increase feeling of connectedness as a result of participating in Camp Hope.

# Goal: To increase a camper's ability to develop positive relationships, as the benefits of a positive support system for youth with chronic illnesses are well known Outcome Measure:

• Campers will complete the ACA Friendship Skills (detailed version) while at camp. The goal will be that 50% of campers ages 10 and up show an improvement in their ability to build and maintain friendships because of their experience at camp.



# The KyMel App

Be sure to download the KyMel app before camp. It will be a primary method of non-emergency communication moving forward. We will use it send out pictures, important documents, newsletters and other key information.

## 4 Simple Steps

**Step 1:** Download the app to your mobile device via the App Store or Google Play. Search for "KYMEL". You'll see our logo!

Step 2: For first time users, type "Sign Up".

Enter the registration code 1983.

Fill in your email and create your password.

\*\*We recommend using the same email you use to register for camp; if the emails match then your app profile will automatically be set-up with the correct access, such as photo albums.

**Step 3:** Go back to the log-in screen and sign-in using your email and password.

**Step 4:** Go to "My Camp Settings" to customize your app settings and notifications. See below for more information.

### **Settings & Permissions**

This is important to set up correctly to make sure you get the appropriate notifications!

**Push Notifications:** You will want this turned on so that you can receive important camp notifications and reminders. This is how you will know when camp applications go live, important documents are uploaded, etc. Please note, these are customized to your camp(s) so no need to worry about excessive push notifications!

Cameras and Photos: This allows you to access your device camera to upload pictures. Volunteers, you will need this turned on in order to upload photos to share at camp. This is also how we will now send pictures to families throughout the week (i.e. no more texting).

### **Media Center**

You can also access any pictures via the desktop site via the Media Center. This is only to look at and download pictures. Your login will be the same email/password you use for the app.

That link is: <a href="https://mymediacenter.my1218app.com/">https://mymediacenter.my1218app.com/</a>

# Camp Hope Planning Committee

#### Camp Chairperson

Dr. Bryan Wohlwend

**KyMel Liaison** 

Gail Moeder

Camp Director

Chianna Hemken

Assistant Camp Director

Rick Rein

Activities Director

Amanda Bretches

Assistant Activites Director

**Kyle Morris** 

Arts and Crafts Director

Carol Losew

#### **Houseparent Directors**

Gina McGowan

Eric Boutz

Kitchen Director

Carley Martin

**Logisitics Director** 

Mike Alyward

#### Media and Newsletter Director

Barb Keltner

**Medical Director** 

Dr. Andy Bukaty

#### Mental Health Director

Alice Boutz

**Nursing Director** 

Lorraine Davis

#### Yearbook and Photography Director

Judy Wagner

Parent Representative

Dianne Lux

# KyMel Board of Directors

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Dr. Bryan Wohlwend

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